

Finding Aid to the Baltimore *Sun* financial and selected labor records
Albin O. Kuhn Library & Gallery, University of Maryland, Baltimore County

The University of Maryland, Baltimore County
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Baltimore *Sun* financial and selected labor records
Size of Collection: 168 boxes, 79 linear feet
Accession numbers: MSS 2002-01
Records collected by: Baltimore *Sun*

Short Description of Collection

The Baltimore *Sun* financial and selected labor records dates from 1837-1986 and contains information pertaining to *Sun* finances and Baltimore Newspaper Guild relations. Financial materials include monthly statements, treasurer's reports, tax and payroll records, financial correspondence, and transactional files in both loose and ledger formats. Among the Guild materials are correspondence, meeting minutes, and documents from the *Sun* and Guild negotiations. Also contained in this collection are Guild newsletters from the late 1930s and early 1940s, many of which were the personal copies of H.L. Mencken. While the materials above compose the majority of the collection, legal documents, specifications for the Calvert Street plant, and radio and television documents are also present.

Select Search Terms

Mencken H. L. (Henry Louis), 1880-1956
Sun (Baltimore, Md.: 1837)
Evening sun (Baltimore, Md.)
Baltimore (Md.) – Newspapers
Baltimore Newspaper Guild.
Newspaper Guild.

Languages

English

Historical Note

The Baltimore *Sun* was established by Arunah Shepherson (A.S.) Abell in 1837. Abell and his partners, Azariah Simmons and William Swain, created the Philadelphia *Public Ledger* in 1836, and Abell saw the potential of a penny newspaper in Baltimore. In 1904 when the Great Baltimore Fire demolished the Sun Iron Building, Walter Abell, grandson of founder A.S., was managing the paper. As the fire swept closer, Walter Abell ordered subscription lists, records, and bound copies of the paper removed from the building. While much was saved due to Abell's orders, the building itself and what remained inside was destroyed. In 1910, control of the company shifted from the Abell family to a Board of businessmen led by Crawford Black as Chairman. The same year also saw the first issue of the *Evening Sun*, which remained in publication until 1995. The Times Mirror Company acquired the *Sun* in 1986, and merged with the Tribune Company in 2000.

While the financial history in this collection dates to the paper's creation in 1837, the *Sun's* connection with the Newspaper Guild did not begin until the 1930s. Following the lead of Heywood Broun, who established the American Newspaper Guild in 1933, the Washington Newspaper Guild was founded in January 1934. The Washington Guild President, Dan DeSouza, spoke to Baltimore journalists in March and by the end of the month the Baltimore Newspaper Guild was established. The Newspaper Guild earned representation at the Baltimore *Sun* in 1938, but contract negotiations were not settled until 1949. H.L. Mencken served as the *Sun's* liaison to the Guild from 1941-1948. By the mid 1960s the Washington and Baltimore Guilds were working together and eventually merged to create the still active Washington-Baltimore Newspaper Guild.

See Bibliography for sources.

Scope and Content Note

The Baltimore *Sun* financial and selected labor records contains information pertaining to *Sun* finances and Baltimore Newspaper Guild relations. The dates of the materials range from 1837-1986, with the bulk spanning 1837-1962. The 12 series collection is housed in 42 document and flat boxes, 2 flat file drawers, and 126 ledger boxes.

The *Sun* financial and account information is composed of 6 series, including 134 ledger books. Materials include monthly statements, treasurer's reports, tax and payroll records, financial correspondence, and transactional files. The bulk of the monthly statements (not in ledger form) range from 1904-1962, and provide information on various *Sun* divisions including the *Evening Sun*, paper sales and advertising, publishing, the magazine section, and the color comic section. Much of the financial correspondence contains statements for the Abell accounts with the Safe Deposit and Trust Company of Baltimore. Also included in this collection are financial statements regarding Arunah (A.S) Abell's earnings from the *Public Ledger* from 1860-1861. The ledger books date from 1837-1980 and include monthly statements, cashbooks, checkbooks, account records, stock ledgers, petty ledgers, and bank books.

There are three series related to the Baltimore Newspaper Guild and its relationship with the Baltimore *Sun*, as well as guild developments at the national level. Contained in this collection are Guild newsletters from the late 1930s and early 1940s. Among the other Guild materials are correspondence, meeting minutes from August and September 1941, and documents from the *Sun* and Guild negotiations (within the legal documents series). The correspondence series contains letters to and from H.L. Mencken, and the meeting minutes are often lengthy discussions between Mencken and Guild members. In addition to the Baltimore Guild newsletters, the collection contains H.L. Mencken's personal copies of *The Guild Reporter*, the official paper of the American Newspaper Guild, from 1938-1944.

The legal documents series, which ranges from 1910-1944 contains negotiations and agreements between the Guild and the *Sun* in the 1930s and 1940s. Most of the remaining materials relate to the purchase of the New World Publishing Company in 1910, including information from New World stockholders meetings. Another series is devoted to the construction of the new processing plant on Calvert Street in the late 1940s and 1950s. The majority of the materials are agreements with contractors and subcontractors, but plant specifications, blueprints and machine drawings are also present. The last series contains all radio and television information from the 1980s, as well as documents from Vitapix Corporation (1953-1958). Included are radio station acquisition and appraisal documents with photographs, sale agreements, radio closing documents, and television licensing contracts for WRLH.

Organization

The Baltimore *Sun* financial and selected labor records have been divided into 12 series.

Series I - Financial statements and reports: Boxes 1-16

Sub-series:

- A. Monthly financial statements
- B. Treasurer's annual reports

Series II - Transactional files: Boxes 17-18

Series III - Tax records: Boxes 19-25

Sub-series:

- A. Federal Income, Declared Value Excess Profits, and Excess Profits Tax Returns
- B. Maryland and personal property tax returns
- C. Annual information returns

Series IV - Payroll and wages: Box 26

Sub-series:

- A. Payroll and unemployment tax
- B. Wage scales for other newspaper guilds

Series V - Financial correspondence: Box 27

Series VI - *Sun* executives and Newspaper Guild meeting minutes: Box 28

Series VII - Newspaper Guild correspondence: Box 29

Series VIII - Newspaper Guild publications: Boxes 29-31

Sub-series:

- A. Baltimore Newspaper Guild newsletters and announcements
- B. *The Guild Letter*
- C. Other Guild newsletters and publications
- D. *The Reporter*
- E. *The Guild Reporter*

Series IX - Legal documents: Box 32

Series X - Calvert Street plant construction: Boxes 33-37

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Sub-series:

- A. Calvert Street plant specifications
- B. Contracts and agreements for construction of Calvert Street plant

Series XI - Radio and Television: Boxes 37-42

Sub-series:

- A. Appraisals, acquisitions, and closings
- B. WRLH television licensing agreements
- C. Vitapix Corporation

Series XII - Ledgers: Boxes 42-168

Sub-series:

- A. Financial statements and records
- B. Transactional records
- C. Stock ledgers
- D. Letters

Provenance and Acquisition Information

The collection was received from the Tribune Company in 2002. Arrangements were made with Sandy Levy, the *Sun* Librarian, to retrieve the records scheduled for destruction and the UMBC Collections Management staff packed materials and transported everything to UMBC. The items were in no particular order when retrieved from *Sun* offices. Physical property rights were transferred to UMBC but intellectual copyright is still maintained by the *Sun*.

Processing Information

A preliminary inventory of the collection was compiled by student assistant Adam Cohen in 2006. The ledgers were separated from the rest of the collection and many of the books, which were moldy when received, were cleaned. All ledgers were eventually housed in phase or flat boxes. Materials were divided into 12 series based on subject or type of document, though when possible the original organization of items in folders and folder titles were maintained. Initial processing was performed by Adam Cohen and graduate assistant Andrea Shahmohammadi. Processing was completed and the finding aid was written by graduate assistant Amy Ciesielski in Spring 2009 under the supervision of Special Collections Archivist Lindsey Loeper.

Series Description and Container List

Series I: Financial statements and reports

Dates: 1904-1962

Size: 16 boxes, 2 flat file drawers

The financial statements and reports illustrate the *Sun*'s growth and progress on both monthly and yearly scales. The monthly statements are often broken down by department, which can demonstrate the changes the paper made over the years. For example, the creation of the *Evening Sun* in 1910 is evident in the collection's monthly balance sheets beginning in April of that year, with reports of profit, loss, and operating expenses. Not all of the financial reports were loose records. Related information can be found in Series XII: Ledgers. Like this series, the ledgers series contains both financial statements and transactional files subseries. Much of the information in the monthly statements is summarized in the treasurer's reports, which are present in subseries I.B from 1917-1959.

Subseries I.A: Monthly financial statements

Dates: 1904-1962

Size: 15 boxes, 2 flat file drawers

This subseries contains monthly balance sheets, gross and net profit statements for paper sales, advertising, publishing, television, and radio, comparative reports, income and expense statements for the magazine and comics sections, operating expenses, and advertising earnings for the Baltimore Sun. Balance sheets for the *Evening Sun* begin in April, 1910. Files are grouped alphabetically by report, then arranged chronologically within each type.

| | | |
|-------|-----------|---|
| Box 1 | Folder 1 | General Balance Sheets, November 1904- March 1905 |
| Box 1 | Folder 2 | General Balance Sheets, April-August 1905 |
| Box 1 | Folder 3 | General Balance Sheets, September-December 1905 |
| Box 1 | Folder 4 | General Balance Sheets, January-April 1906 |
| Box 1 | Folder 5 | General Balance Sheets, May-August 1906 |
| Box 1 | Folder 6 | General Balance Sheets, September-December 1906 |
| Box 1 | Folder 7 | General Balance Sheets, January-April 1907 |
| Box 1 | Folder 8 | General Balance Sheets, May-August 1907 |
| Box 1 | Folder 9 | General Balance Sheets, September-December 1907 |
| Box 1 | Folder 10 | General Balance Sheets, January-April 1908 |
| Box 1 | Folder 11 | General Balance Sheets, May-August 1908 |
| Box 1 | Folder 12 | General Balance Sheets, September-December 1908 |
| Box 1 | Folder 13 | General Balance Sheets, January-March 1909 |
| Box 1 | Folder 14 | General Balance Sheets, April-June 1909 |
| Box 1 | Folder 15 | General Balance Sheets, July-September 1909 |
| Box 1 | Folder 16 | General Balance Sheets, October-December 1909 |
| Box 2 | Folder 1 | General Balance Sheets, January-February 1910 |
| Box 2 | Folder 2 | General Balance Sheets, March 1910 |
| Box 2 | Folder 3 | General Balance Sheets, April 1910 |
| Box 2 | Folder 4 | General Balance Sheets, May 1910 |

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|----------|-----------|--|
| Box 2 | Folder 5 | General Balance Sheets, June 1910 |
| Box 2 | Folder 6 | General Balance Sheets, July 1910 |
| Box 2 | Folder 7 | General Balance Sheets, August 1910 |
| Box 2 | Folder 8 | General Balance Sheets, September 1910 |
| Box 2 | Folder 9 | General Balance Sheets, October 1910 |
| Box 2 | Folder 10 | General Balance Sheets, November 1910 |
| Box 2 | Folder 11 | General Balance Sheets, December 1910 |
| Box 2 | Folder 12 | General Balance Sheets, January 1911 |
| Box 2 | Folder 13 | General Balance Sheets, February 1911 |
| Box 2 | Folder 14 | General Balance Sheets, March 1911 |
| Box 2 | Folder 15 | General Balance Sheets, April 1911 |
| Box 3 | Folder 1 | General Balance Sheets, May 1911 |
| Box 3 | Folder 2 | General Balance Sheets, June 1911 |
| Box 3 | Folder 3 | General Balance Sheets, July 1911 |
| Box 3 | Folder 4 | General Balance Sheets, August 1911 |
| Box 3 | Folder 5 | General Balance Sheets, September 1911 |
| Box 3 | Folder 6 | General Balance Sheets, October 1911 |
| Box 3 | Folder 7 | General Balance Sheets, November 1911 |
| Box 3 | Folder 8 | General Balance Sheets, December 1911 |
| Box 3 | Folder 9 | General Balance Sheets, January 1912 |
| Box 3 | Folder 10 | General Balance Sheets, February 1912 |
| Box 3 | Folder 11 | General Balance Sheets, March 1912 |
| Box 3 | Folder 12 | General Balance Sheets, April 1912 |
| Box 3 | Folder 13 | General Balance Sheets, May 1912 |
| Box 3 | Folder 14 | General Balance Sheets, June 1912 |
| Box 3 | Folder 15 | General Balance Sheets, July 1912 |
| Box 3 | Folder 16 | General Balance Sheets, August 1912 |
| Box 3 | Folder 17 | General Balance Sheets, September 1912 |
| Box 4 | Folder 1 | General Balance Sheets, October 1912 |
| Box 4 | Folder 2 | General Balance Sheets, November 1912 |
| Box 4 | Folder 3 | General Balance Sheets, December 1912 |
| Box 4 | Folder 4 | General Balance Sheets, January 1913 |
| Box 4 | Folder 5 | General Balance Sheets, February 1913 |
| Box 4 | Folder 6 | General Balance Sheets, March 1913 |
| Box 4 | Folder 7 | General Balance Sheets, April 1913 |
| Box 4 | Folder 8 | General Balance Sheets, May 1913 |
| Box 4 | Folder 9 | General Balance Sheets, June 1913 |
| Box 4 | Folder 10 | General Balance Sheets, July 1913 |
| Box 4 | Folder 11 | General Balance Sheets, August 1913 |
| Box 4 | Folder 12 | General Balance Sheets, September 1913 |
| Box 4 | Folder 13 | General Balance Sheets, October 1913 |
| Box 4 | Folder 14 | General Balance Sheets, November-December 1913 |
| Box 4 | Folder 15 | General Balance Sheets, January-February 1914 |
| Box 4 | Folder 16 | General Balance Sheets, March-April 1914 |
| Box 4 | Folder 17 | General Balance Sheets, May-June 1914 |
| Box 4 | Folder 18 | General Balance Sheets, July-October 1914 |
| Drawer 1 | Folder 1 | General Balance Sheets, November 1914-March 1915 |

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|--------------------|---|
| Drawer 1 Folder 2 | General Balance Sheets, April-August 1915 |
| Drawer 1 Folder 3 | General Balance Sheets, September-December 1915 |
| Drawer 1 Folder 4 | General Balance Sheets, January-April 1916 |
| Drawer 1 Folder 5 | General Balance Sheets, May-August 1916 |
| Drawer 1 Folder 6 | General Balance Sheets, September-December 1916 |
| Drawer 1 Folder 7 | General Balance Sheets, January-April 1917 |
| Drawer 1 Folder 8 | General Balance Sheets, May-August 1917 |
| Drawer 1 Folder 9 | General Balance Sheets, September-December 1917 |
| Drawer 1 Folder 10 | General Balance Sheets, January-April 1918 |
| Drawer 1 Folder 11 | General Balance Sheets, May-August 1918 |
| Drawer 1 Folder 12 | General Balance Sheets, September-December 1918 |
| Drawer 1 Folder 13 | General Balance Sheets, January-April 1919 |
| Drawer 1 Folder 14 | General Balance Sheets, May-August 1919 |
| Drawer 1 Folder 15 | General Balance Sheets, September-December 1919 |
| Drawer 1 Folder 16 | General Balance Sheets, January-April 1920 |
| Drawer 1 Folder 17 | General Balance Sheets, May-August 1920 |
| Drawer 1 Folder 18 | General Balance Sheets, September-December 1920 |
| Drawer 1 Folder 19 | General Balance Sheets, January-April 1921 |
| Drawer 1 Folder 20 | General Balance Sheets, May-August 1921 |
| Drawer 1 Folder 21 | General Balance Sheets, September-November 1921 |
| Drawer 1 Folder 22 | General Balance Sheet, December 1921 |
| Drawer 1 Folder 23 | General Balance Sheets, January-April 1922 |
| Drawer 1 Folder 24 | General Balance Sheets, May-August 1922 |
| Drawer 1 Folder 25 | General Balance Sheets, September-December 1922 |
| Drawer 2 Folder 1 | General Balance Sheets, January-April 1923 |
| Drawer 2 Folder 2 | General Balance Sheets, May-August 1923 |
| Drawer 2 Folder 3 | General Balance Sheets, September-December 1923 |
| Drawer 2 Folder 4 | General Balance Sheets, January-April 1924 |
| Drawer 2 Folder 5 | General Balance Sheets, May-August 1924 |
| Drawer 2 Folder 6 | General Balance Sheets, September-December 1924 |
| Drawer 2 Folder 7 | General Balance Sheets, January-April 1925 |
| Drawer 2 Folder 8 | General Balance Sheets, May-August 1925 |
| Drawer 2 Folder 9 | General Balance Sheets, September-December 1925 |
| Drawer 2 Folder 10 | General Balance Sheets, January-April 1926 |
| Drawer 2 Folder 11 | General Balance Sheets, May-August 1926 |
| Drawer 2 Folder 12 | General Balance Sheets, September-December 1926 |
| Drawer 2 Folder 13 | General Balance Sheets, January-April 1927 |
| Drawer 2 Folder 14 | General Balance Sheets, May-August 1927 |
| Drawer 2 Folder 15 | General Balance Sheets, September-December 1927 |
| Box 5 Folder 1 | Balance Sheets, January-July, 1944 |
| Box 5 Folder 2 | Balance Sheets, August, 1944-January, 1945 |
| Box 5 Folder 3 | Balance Sheets, February-June, 1945 |
| Box 5 Folder 4 | Balance Sheets, July-December, 1945 |
| Box 5 Folder 5 | Balance Sheets, January-June, 1952 |
| Box 5 Folder 6 | Balance Sheets, July-December, 1952 |
| Box 6 Folder 1 | Balance Sheets, January-June, 1953 |
| Box 6 Folder 2 | Balance Sheets, July-December, 1953 |

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| Box 6 | Folder 3 | Balance Sheets, January-June, 1954 |
| Box 6 | Folder 4 | Balance Sheets, July-December, 1954 |
| Box 6 | Folder 5 | Balance Sheets, January-June, 1955 |
| Box 6 | Folder 6 | Balance Sheets, July-December, 1955 |
| Box 7 | Folder 1 | Comparative Report of Profit and Loss, 1928-1934 |
| Box 7 | Folder 2 | Summary of Income and Profit and Loss: Morning, Evening, Sunday Sun, 1934-1938 |
| Box 7 | Folder 3 | Comparative Report of Profit and Loss, 1934-1939 |
| Box 7 | Folder 4 | Comparative Report of Profit and Loss, 1939-1944 |
| Box 7 | Folder 5 | Comparative Report of Profit and Loss, 1944-1947 |
| Box 7 | Folder 6 | Comparative Report of Profit and Loss: Morning, Evening, Sunday Sun, 1947-1950 |
| Box 7 | Folder 7 | Comparative Report of Profit and Loss: Morning, Evening, Sunday Sun, 1950-1951 |
| Box 7 | Folder 8 | Comparative Report of Profit and Loss: Publishing, 1953 |
| Box 7 | Folder 9 | Comparative Report of Profit and Loss: Publishing, 1954-1962 |
| Box 8 | Folder 1 | Gross and Net Profit Statements: Paper Sales and Advertising, 1934-1939 |
| Box 8 | Folder 2 | Gross and Net Profit Statements: Paper Sales and Advertising, 1939-1944 |
| Box 8 | Folder 3 | Gross and Net Profit Statements: Paper Sales and Advertising, 1944-1948 |
| Box 8 | Folder 4 | Gross and Net Profit Statements: Paper Sales and Advertising, 1948-1950 |
| Box 8 | Folder 5 | Gross and Net Profit Statements: Paper Sales and Advertising, 1950-1956 |
| Box 8 | Folder 6 | Gross and Net Profit Statements: Paper Sales and Advertising, 1956-1962 |
| Box 9 | Folder 1 | Gross and Net Profit Statements: Radio/Publishing, 1947-1950 |
| Box 9 | Folder 2 | Gross and Net Profit Statements: Publishing, Radio/Television, 1950-1956 |
| Box 9 | Folder 3 | Gross and Net Profit Statements: Publishing and Television, 1956-1962 |
| Box 10 | Folder 1 | Statement of Income and Expense: Photo-gravure Section, 1934-1939 |
| Box 10 | Folder 2 | Statement of Income and Expense: Photo-gravure Section, 1939-1944 |
| Box 10 | Folder 3 | Statement of Income and Expense: Photo-gravure Section, 1944-1946 |
| Box 10 | Folder 4 | Statement of Income and Expense: Magazine Section, 1946-1950 |
| Box 10 | Folder 5 | Statement of Income and Expense: Magazine Section, 1950-1951 |
| Box 10 | Folder 6 | Statement of Income and Expense: Magazine Section, 1952-1956 |
| Box 10 | Folder 7 | Statement of Income and Expense: Magazine Section, 1956-1962 |
| Box 11 | Folder 1 | Statement of Income and Expense: "This Week" Magazine, 1935-1939 |
| Box 11 | Folder 2 | Statement of Income and Expense: "This Week" Magazine, 1939-1944 |
| Box 11 | Folder 3 | Statement of Income and Expense: "This Week" Magazine, 1944-1950 |
| Box 11 | Folder 4 | Statement of Income and Expense: "This Week" Magazine, 1950-1953 |
| Box 12 | Folder 1 | Statement of Income and Expense: Color Comic Section, 1934-1939 |
| Box 12 | Folder 2 | Statement of Income and Expense: Color Comic Section, 1939-1944 |
| Box 12 | Folder 3 | Statement of Income and Expense: Color Comic Section, 1944-1948 |
| Box 12 | Folder 4 | Statement of Income and Expense: Color Comic Section, 1948-1950 |

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| Box 12 Folder 5 | Statement of Income and Expense: Color Comic Section, 1950-1953 |
| Box 12 Folder 6 | Statement of Income and Expense: Color Comic Section, 1954-1962 |
| Box 13 Folder 1 | Summary of Advertising Earnings, 1934-1939 |
| Box 13 Folder 2 | Summary of Advertising Earnings, 1939-1944 |
| Box 13 Folder 3 | Summary of Advertising Earnings, 1944-1950 |
| Box 13 Folder 4 | Summary of Advertising Earnings and Lineage, 1950-1956 |
| Box 13 Folder 5 | Summary of Advertising Earnings and Lineage, 1956-1962 |
| Box 13 Folder 6 | Summary of Advertising Earnings and Lineage, 1958 |
| Box 14 Folder 1 | Color Advertising, 1958-1984 |
| Box 14 Folder 2 | Earnings from Classified, Local, and National Displays, 1956-1978 |
| Box 14 Folder 3 | Earnings from Classified, Local, and National Displays, 1979-1982 |
| Box 14 Folder 4 | WMAR Lineage in Sunpapers, 1964-1977 |
| Box 14 Folder 5 | Data from Monthly Advertising Balance Record, 1975-1979 |
| Box 14 Folder 6 | Zoned Sections and Part Run Preprints, 1975-1983 |
| Box 14 Folder 7 | Charges and Allowances, January 1983-January 1984 |
| Box 15 Folder 1 | Summary of Operating Expenses: Morning, Sunday, Evening Sun, 1934-1939 |
| Box 15 Folder 2 | Summary of Operating Expenses: Morning, Sunday, Evening Sun, 1939-1940 |
| Box 15 Folder 3 | Summary of Operating Expenses: Morning, Sunday, Evening Sun, 1939-1944 |
| Box 15 Folder 4 | Summary of Operating Expenses: Morning, Sunday, Evening Sun, 1944-1950 |
| Box 15 Folder 5 | Summary of Operating Expenses: Morning, Sunday, Evening Sun, 1950-1956 |
| Box 15 Folder 6 | Summary of Operating Expenses: Morning, Sunday, Evening Sun, 1956-1962 |
| Box 15 Folder 7 | Summary of Property and Equipment Accounts, 1951-1952 |
| Box 15 Folder 8 | Increases and Decreases, 1958-1961 |

Series I.B: Treasurer's annual reports

Dates: 1917-1959

Size: 9 folders

The annual reports summarize the monthly statements and succinctly illustrate the company's financial standing over a 42 year period. A handwritten note accompanying the reports indicated that there were no reports compiled in 1927 or 1928 due to a change in the system.

| | |
|-----------------|----------------------|
| Box 16 Folder 1 | 1917-1923 |
| Box 16 Folder 2 | 1924-1926, 1929-1933 |
| Box 16 Folder 3 | 1934-1936 |
| Box 16 Folder 4 | 1937-1940 |
| Box 16 Folder 5 | 1941-1945 |
| Box 16 Folder 6 | 1946-1949 |
| Box 16 Folder 7 | 1950-1953 |

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Box 16 Folder 8 1954-1956
Box 16 Folder 9 1957-1959

Series II: Transactional files

Dates: 1899-1942, undated, bulk 1899-1910

Size: 2 boxes, 22 folders

The folders in this series include receipts, cancelled checks, salary and automobile allowance slips. Also contains a handwritten analysis of credits and debits from 1917-1918. All files are arranged chronologically. There are no files from 1911-1916, 1919-1940.

| | |
|------------------|---|
| Box 17 Folder 1 | Receipts, 1899-1903 |
| Box 17 Folder 2 | Receipts, 1904 |
| Box 17 Folder 3 | Receipts, 1905 |
| Box 17 Folder 4 | Receipts, 1906 |
| Box 17 Folder 5 | Receipts, 1907 |
| Box 17 Folder 6 | Receipts, January-March, 1908 |
| Box 17 Folder 7 | Receipts, April-June, 1908 |
| Box 17 Folder 8 | Receipts, July-September, 1908 |
| Box 17 Folder 9 | Receipts, October-December, 1908 |
| Box 18 Folder 1 | Receipts, 1909 |
| Box 18 Folder 2 | Receipts, n.d. |
| Box 18 Folder 3 | Calculated Slips, n.d. |
| Box 18 Folder 4 | Cancelled Checks, 1905 cancelled |
| Box 18 Folder 5 | Cancelled Checks, 1906 |
| Box 18 Folder 6 | Cancelled Checks, 1907 |
| Box 18 Folder 7 | Cancelled Checks, January-June, 1908 |
| Box 18 Folder 8 | Cancelled Checks, July-December, 1908 |
| Box 18 Folder 9 | Cancelled Checks, January-June, 1909 |
| Box 18 Folder 10 | Cancelled Checks, July-December, 1909 |
| Box 18 Folder 11 | Cancelled Checks, 1910 |
| Box 18 Folder 12 | Analysis of Credit, Debit, 1917-1918 (see Box 14, Folder 8) |
| Box 18 Folder 13 | Salary and Automobile Allowance Receipts, 1941-1942 |

Series III: Tax records

Dates: 1914-1962

Size: 7 boxes, 51 folders

This series contains state and federal tax return records for the Baltimore *Sun*. All documents are arranged chronologically by year.

Subseries III.A: Federal income, declared value excess profits, and excess profits tax returns

Dates: 1914-1958

Size: 3 boxes, 18 folders

The declared value excess profits and excess profits returns are only present through 1945. From 1945-1958 are annual income returns and quarterly returns.

| | |
|-----------------|--|
| Box 19 Folder 1 | 1914-1919 |
| Box 19 Folder 2 | 1920-1922 |
| Box 19 Folder 3 | 1923-1925 |
| Box 19 Folder 4 | 1926-1928 |
| Box 19 Folder 5 | 1929-1930 |
| Box 19 Folder 6 | 1931-1932 |
| Box 20 Folder 1 | 1933 |
| Box 20 Folder 2 | 1934-1935 |
| Box 20 Folder 3 | 1936-1937 |
| Box 20 Folder 4 | 1938 |
| Box 20 Folder 5 | 1939 |
| Box 20 Folder 6 | 1940 |
| Box 21 Folder 1 | 1941 |
| Box 21 Folder 2 | 1942 |
| Box 21 Folder 3 | 1943 |
| Box 21 Folder 4 | 1944 |
| Box 21 Folder 5 | 1945 |
| Box 21 Folder 6 | Annual Returns of Income Tax Paid at Source and Quarterly Returns, 1945-1958 |

Subseries III.B: Maryland and personal property tax returns

Dates: 1915-1961

Size: 3 boxes, 19 folders

The property tax returns span from 1915-1961 while the state returns only cover 1935-1946. One folder from 1916-1924 includes yearly petitions for reductions of property assessment amounts.

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|-----------------|---|
| Box 22 Folder 1 | Tax Court Appeal: Petitions for Reduction of Assessments, 1916-1924 |
| Box 22 Folder 2 | Personal Property and Franchise Tax Returns 1915-1923 |
| Box 22 Folder 3 | Personal Property and Franchise Tax Returns 1924-1929 |
| Box 22 Folder 4 | Personal Property and Franchise Tax Returns 1930-1935 |
| Box 22 Folder 5 | Personal Property and Franchise Tax Returns 1936-1938 |
| Box 22 Folder 6 | Personal Property and Franchise Tax Returns 1939-1942 |
| Box 22 Folder 7 | Personal Property and Franchise Tax Returns 1943 |
| Box 23 Folder 1 | Personal Property and Franchise Tax Returns 1944-1946 |
| Box 23 Folder 2 | Personal Property and Franchise Tax Returns 1947-1949 |
| Box 23 Folder 3 | Personal Property and Franchise Tax Returns 1950-1952 |
| Box 23 Folder 4 | Personal Property and Franchise Tax Returns 1953-1954 |
| Box 23 Folder 5 | Personal Property and Franchise Tax Returns 1955-1956 |
| Box 24 Folder 1 | Personal Property and Franchise Tax Returns 1957-1958 |
| Box 24 Folder 2 | Personal Property and Franchise Tax Returns 1959 |
| Box 24 Folder 3 | Personal Property and Franchise Tax Returns 1960-1961 |

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| Box 24 Folder 4 | State of Maryland Emergency Gross Receipts Tax, 1935-1936 |
| Box 24 Folder 5 | Maryland Income Tax Returns and Worksheets, 1937-1939 |
| Box 24 Folder 6 | Maryland Income Tax Returns and Worksheets, 1940-1942 |
| Box 24 Folder 7 | Maryland Income Tax Returns and Worksheets, 1943-1946 |

Subseries III.C Annual information returns

Dates: 1903-1908, 1920-1962, bulk 1925-1962

Size: 1 box, 14 folders

There are no records from 1909-1924.

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| Box 25 Folder 1 | State and City Taxes, 1903-1908 |
| Box 25 Folder 2 | Annual Information Return, 1920s |
| Box 25 Folder 3 | Annual Information Return, 1930s |
| Box 25 Folder 4 | Annual Information Return, 1940-1950 |
| Box 25 Folder 5 | Annual Information Return, 1951-1953 |
| Box 25 Folder 6 | Annual Information Return, 1954 |
| Box 25 Folder 7 | Annual Information Return, 1955 |
| Box 25 Folder 8 | Annual Information Return, 1956 |
| Box 25 Folder 9 | Annual Information Return, 1957 |
| Box 25 Folder 10 | Annual Information Return, 1958 |
| Box 25 Folder 11 | Annual Information Return, 1959 |
| Box 25 Folder 12 | Annual Information Return, 1960 |
| Box 25 Folder 13 | Annual Information Return, 1961 |
| Box 25 Folder 14 | Annual Information Return, 1962 |

Series IV: Payroll and wages

Dates: 1936, 1941

Size: 1 box, 4 folders

Materials in this series provide information on earnings of *Sun* employees in 1936 and guild employees at papers in various U.S. cities in 1941.

Subseries IV.A: Payroll and unemployment tax

Dates: January-December, 1936

Size: 1 box, 3 folders

This subseries contains payroll and unemployment tax documents for the entire year of 1936. Payroll is divided by department and contains lists of employee names and earnings. All folders are arranged chronologically by month.

| | |
|-----------------|--------------------------|
| Box 26 Folder 1 | January-April, 1936 |
| Box 26 Folder 2 | May-August, 1936 |
| Box 26 Folder 3 | September-December, 1936 |

Subseries IV.B: Wage scales for other newspaper guilds

Dates: 1941

Size: 1 folder

The compilation of wage scales illustrates weekly wages paid by newspapers in different cities across the country in January and June of 1941. Scales are organized by newspaper and subsequently divided by position and length of employment. Baltimore is not represented.

Box 26 Folder 4 Wage Scales for Other Guilds as of 1941

Series V: Financial correspondence

Dates: 1856-1963, undated, bulk 1904-1909

Size: 1 box, 7 folders

The financial correspondence consists primarily of written requests for funds and account statements and receipts from the Safe Deposit and Trust Company of Baltimore. There are several items from the 19th century including a letter from a Mr. Bloomer dated 1856, entering his son into a six year apprenticeship with the Abell Company. Also present are several statements from the Office of the *Public Ledger* [*Philadelphia Public Ledger*] dated 1860-1861, regarding the Abell Company's earnings from the publication. Some of the correspondence pertains to earnings from auctions and the rental and sale of property. There are no files present from 1910-1962. The last document is a list of items, including ledgers and bundles of cancelled checks, found in a chest and repacked into a box in October, 1963. All items arranged chronologically.

| | |
|-----------------|---|
| Box 27 Folder 1 | 1856, 1857, 1860-1861, 1865, 1866, 1870, n.d. |
| Box 27 Folder 2 | 1899, 1900, 1904 |
| Box 27 Folder 3 | 1905 |
| Box 27 Folder 4 | 1906 |
| Box 27 Folder 5 | 1907 |
| Box 27 Folder 6 | 1908-1909 |
| Box 27 Folder 7 | Box List, 1963 |

Series VI: Sun executives and Newspaper Guild meeting minutes

Dates: August-September 1941

Size: 1 box, 6 folders

This series contains minutes of meetings between the Baltimore *Sun* executives and the Baltimore Newspaper Guild between August and September, 1941. The transcripts include extensive dialogue between H.L. Mencken and Myer Trupp, Baltimore Newspaper Guild Representative. Minutes are arranged chronologically by meeting date.

Box 28 Folder 1 August 5, 1941

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| | |
|-----------------|-------------------|
| Box 28 Folder 2 | August 7, 1941 |
| Box 28 Folder 3 | August 15, 1941 |
| Box 28 Folder 4 | August 18, 1941 |
| Box 28 Folder 5 | August 29, 1941 |
| Box 28 Folder 6 | September 9, 1941 |

Series VII: Newspaper Guild correspondence

Dates: 1934-1942

Size: .25 boxes, 4 folders

Folders contain correspondence pertaining to the development, maintenance, and requests of the Baltimore Newspaper Guild, and include many letters to and from H.L. Mencken. Some letters composed by Mencken lack his signature or name, but are obvious responses to prior letters addressed to him. Files are arranged chronologically.

| | |
|-----------------|-----------|
| Box 29 Folder 1 | 1934-1937 |
| Box 29 Folder 2 | 1938-1939 |
| Box 29 Folder 3 | 1940 |
| Box 29 Folder 4 | 1941-1942 |

Series VIII: Newspaper Guild publications

Dates: 1934-1944, undated, bulk 1938-1942

Size: 2.75 boxes, folders

Many or all of the publications in this series were collected by Guild Representative H.L. Mencken, and some bear his notes and handwriting. The series contains newsletters and announcements from the Baltimore, Philadelphia-Camden, New York, and American Newspaper Guilds, as well as a few pieces from other cities and publications.

Subseries VIII.A: Baltimore Newspaper Guild newsletters and announcements

Dates: 1938-1942, undated

Size: .5 boxes, 38 folders

The publication titles in this subseries vary, but all are connected to the Baltimore Newspaper Guild. The newsletters contain updates on Baltimore Guild progress, the status of strikes in other cities, meeting announcements, calls for new members, and open letters to people in prominent positions, including H.L. Mencken. All items are arranged chronologically by year, month, and day, when possible.

| | |
|-----------------|--|
| Box 29 Folder 5 | Guild Announcements and Memos, 1938-1942, n.d. |
| Box 29 Folder 6 | Letter to Sunpapers Chauffeurs from George Engeman, Baltimore Newspaper Guild, July 20, 1938 |
| Box 29 Folder 7 | Baltimore Newspaper Guild Newsletter, August 3, 1938 |
| Box 29 Folder 8 | "Baltimore Guild News", February, 1939 |
| Box 29 Folder 9 | Baltimore Newspaper Guild "Guild Bulletin", Volume 1, Number 4; September 11, 1939 |

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- Box 29 Folder 10 Sunpaper "Shop Talk", Baltimore Newspaper Guild, Volume 1, Number 1; November 28, 1939
- Box 29 Folder 11 Baltimore Newspaper Guild "Guild Bulletin", Volume 1, Number 6; December 13, 1939
- Box 29 Folder 12 Baltimore Newspaper Guild "Guild Bulletin", February 21, 1940
- Box 29 Folder 13 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, January 2, 1941
- Box 29 Folder 14 Baltimore Newspaper Guild Newsletter, April 5, 1941
- Box 29 Folder 15 Baltimore Newspaper Guild "Organizer," April 1, [after 1940]
- Box 29 Folder 16 Baltimore Newspaper Guild Newsletter, April 10, 1941
- Box 29 Folder 17 "Guild Reopens Wage Talks," Baltimore Newspaper Guild Newsletter, [April-May?] 1941
- Box 29 Folder 18 Baltimore Newspaper Guild Newsletter, May, 1941
- Box 29 Folder 19 Baltimore Newspaper Guild Newsletter, [June?] 1941
- Box 29 Folder 20 [Baltimore?] Newspaper Guild Newsletter, June 4, 1941
- Box 29 Folder 21 Baltimore Newspaper Guild "Organizer," June 13, 1941
- Box 29 Folder 22 Baltimore Newspaper Guild "Organizer," June 21, 1941
- Box 29 Folder 23 Baltimore Newspaper Guild Newsletter, August 3, 1941
- Box 29 Folder 24 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 1; August 8, 1941
- Box 29 Folder 25 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 2; n.d.
- Box 29 Folder 26 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 5; August 23, 1941
- Box 29 Folder 27 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 4; September 12, 1941
- Box 29 Folder 28 Baltimore Newspaper Guild Meeting Announcement, September 18, 1941
- Box 29 Folder 29 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 6; September 19, 1941
- Box 29 Folder 30 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 9; October 3, 1941
- Box 29 Folder 31 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 12, October 23, 1941
- Box 29 Folder 32 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 14; November 7, 1941
- Box 29 Folder 33 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 15; November 14, 1941
- Box 29 Folder 34 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 16; November 22, 1941
- Box 29 Folder 35 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 18; December 8, 1941
- Box 29 Folder 36 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, December 13, 1941
- Box 29 Folder 37 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume II, Number 2; January 23, 1942

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- Box 29 Folder 38 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume II, Number 3; January 31, 1942
- Box 29 Folder 39 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume II, Number 4; February 7, 1942
- Box 29 Folder 40 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, March 20, 1942
- Box 29 Folder 41 Baltimore Newspaper Guild Meeting Announcement, December, [?]
- Box 29 Folder 42 "Sunlight," Sunpapers Unit Newsletter, Baltimore Newspaper Guild, n.d.

Subseries VIII.B: *The Guild Letter*

Dates: February-December, 1940

Size: 11 folders

The Guild Letter was put out by the Philadelphia-Camden Newspaper Guild. Many issues are missing, but the included issues span most of 1940. All newsletters are arranged chronologically.

- Box 29 Folder 43 Volume III, Number 6; February 24, 1940
- Box 29 Folder 44 Volume III, Number 8; March 14, 1940
- Box 29 Folder 45 Volume III, Number 9; March 20, 1940
- Box 29 Folder 46 Volume III, Number 11; April 30, 1940
- Box 29 Folder 47 Volume III, Number 16; June 6, 1940
- Box 29 Folder 48 Volume III, Number 24; August 13, 1940
- Box 29 Folder 49 Volume III, Number 25; August 14, 1940
- Box 29 Folder 50 Volume III, Number 38; September 17, 1940
- Box 29 Folder 51 Volume III, Number 39; September 23, 1940
- Box 29 Folder 52 Volume III, Number 42; October 16, 1940
- Box 29 Folder 53 Volume III, Number 43; October 23, 1940
- Box 29 Folder 54 Volume III, Number 46; December 24, 1940

Subseries VIII.C: Other Guild newsletters and publications

Dates: 1934-1941

Size: .25 boxes, 8 folders

Publications include an article from the *Saturday Evening Post* by Joseph F. Dinneen upon his retirement from the Newspaper Guild, and other guild related articles.

- Box 29 Folder 55 News Dispatch: Newark Ledger Strike Progress, December 14, 1934
- Box 29 Folder 56 Clipping: "Guild Upholds 9 of 10 Questions," December 7, 1937
- Box 29 Folder 57 *The Guild Progressive*, January 30, 1940 (See Box 30 Folder 1)
- Box 29 Folder 58 "Wage and Hour Reporter and Supplement," Washington D.C., Volume 3, Number 17; April 22, 1940

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- Box 29 Folder 59 "Overset," *Journal-American Unit Newsletter*, Newspaper Guild of New York, Volume 4, Number 21; July 18, 1940
- Box 29 Folder 60 "Goodbye Boys, I'm Through," *Saturday Evening Post* Article, August 3, 1940 (See Box 30 Folder 2)
- Box 29 Folder 61 *Philadelphia Record* Clipping, Article on Newspaper Guild, January 15, 1941
- Box 29 Folder 62 *The CIO News*, Volume V, Number 5, February 2, 1942 (3 copies) (See Box 30 Folder 3)

Subseries VIII.D: *The Reporter*

Dates: 1934

Size: 2 folders

There are only five issues present of the Newark Newspaper Guild newsletter, spanning most of November and December 1934. The focus of most of the articles is on the status of the strike at the Newark *Ledger*, and Volume 1, Number 5 includes claims of intimidation of strikers by hired gangsters.

- Box 30 Folder 4 Volume I, Numbers 1, 3, and 5, November 1934
- Box 30 Folder 5 Volume I, Numbers 8 and 10, December 1934

Subseries VIII.E: *The Guild Reporter*

Dates: 1938-1944

Size: 2 boxes, 37 folders

The Guild Reporter is the publication of the American Newspaper Guild, affiliate of the CIO. Several issues are missing, including from March-June 1938, and March-August 1939.

- Box 30 Folder 6 Volume V, Numbers 8-12, February 1938
- Box 30 Folder 7 Volume V, Numbers 30, 37-38, July and August 1938
- Box 30 Folder 8 Volume V, Numbers 39, 40, 43, September and October 1938
- Box 30 Folder 9 Volume V, Numbers 45-46, November 1938
- Box 30 Folder 10 Volume V, Numbers 47-48, December 1938
- Box 30 Folder 11 Volume VI, Numbers 2-3, January 1939
- Box 30 Folder 12 Volume VI, Numbers 4-5, February 1939
- Box 30 Folder 13 Volume VI, Numbers 18-19, September 1939
- Box 30 Folder 14 Volume VI, Numbers 20-21, October 1939
- Box 30 Folder 15 Volume VI, Numbers 22-23, November 1939
- Box 30 Folder 16 Volume VI, Number 24 and Volume VII, Number 1, December 1939
- Box 30 Folder 17 Volume VII, Numbers 2-3, January 1940
- Box 30 Folder 18 Volume VII, Numbers 4-5, February 1940
- Box 30 Folder 19 Volume VII, Numbers 6 and 24, March and December 1940
- Box 30 Folder 20 Volume VIII, Numbers 2-3, January 1941
- Box 30 Folder 21 Volume VIII, Numbers 4-5, February 1941

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| | |
|------------------|--|
| Box 30 Folder 22 | Volume VIII, Number 6, March 1941 |
| Box 30 Folder 23 | Volume VIII, Numbers 8-9, April 1941 |
| Box 30 Folder 24 | Volume VIII, Numbers 10-11, May 1941 |
| Box 30 Folder 25 | Volume VIII, Numbers 12-13, June 1941 |
| Box 30 Folder 26 | Volume VIII, Numbers 14-15, July 1941 |
| Box 31 Folder 1 | Volume IX, Numbers 2-5, January-February 1942 |
| Box 31 Folder 2 | Volume IX, Numbers 6-9, March-April 1942 |
| Box 31 Folder 3 | Volume IX, Numbers 10-13, May-June 1942 |
| Box 31 Folder 4 | Volume IX, Numbers 14-17, July-August 1942 |
| Box 31 Folder 5 | Volume IX, Numbers 18-21, September-October 1942 |
| Box 31 Folder 6 | Volume IX, Numbers 22-23, November 1942 |
| Box 31 Folder 7 | Volume IX, Number 24 and Volume X, Number 1, December 1942 |
| Box 31 Folder 8 | Volume X, Numbers 2, 3, and 5, January and February 1943 |
| Box 31 Folder 9 | Volume X, Numbers 6-7, March 1943 |
| Box 31 Folder 10 | Volume X, Numbers 8-9, April 1943 |
| Box 31 Folder 11 | Volume X, Numbers 10-11, May 1943 |
| Box 31 Folder 12 | Volume X, Numbers 12-13, June 1943 |
| Box 31 Folder 13 | Volume X, Numbers 14, 16-17, July and August 1943 |
| Box 31 Folder 14 | Volume X, Numbers 18-20, September and October, 1943 |
| Box 31 Folder 15 | Volume X, Numbers 22-23, November 1943 |
| Box 31 Folder 16 | Volume X, Number 24, Volume XI, Number 1-2, December 1943-January 1944 |

Series IX: Legal documents

Dates: 1910-1944, bulk 1934-1944

Size: 1 box, 7 folders

The folders in this series pertain mostly to Newspaper and Guild negotiations and agreements, as well as the 1910 acquisition of the New World Publishing Company by the Abell Company. The Guild documents relate to the formation of the Baltimore Newspaper Guild and its relationship with the Baltimore *Sun*. There are also documents and news articles relating to the wage lawsuit brought by Charles Schroeffer, Fred Schroeffer, and Abraham Berry against the Abell Company. The plaintiffs eventually lost the decision. Files are arranged by subject and date.

| | |
|-----------------|---|
| Box 32 Folder 1 | New World Publishing Company Stockholders Meetings, 1910 |
| Box 32 Folder 2 | Purchase of New World Publishing Company, 1910 |
| Box 32 Folder 3 | Baltimore Newspaper Guild and Sunpapers Negotiations, 1934-1941 |
| Box 32 Folder 4 | Newspaper and Guild Agreements, 1938 |
| Box 32 Folder 5 | Legal Documents: Sunpapers and Newspaper Guild, 1937-1942 |
| Box 32 Folder 6 | Report in the Matter of New York Times Company and Newspaper Guild of New York, 1940 |
| Box 32 Folder 7 | Wage-Hour Act Lawsuit: Schroeffer, Schroeffer, and Berry vs. Abell Company, 1942-1944 |

Series X: Calvert Street plant construction

Dates: 1946-1955, 1964-1966

Size: 4 boxes, 34 folders

The files in this series pertain to the Sunpapers' construction of a new publishing plant on Calvert Street in downtown Baltimore. Most folders contain proposals and agreements between the Abell Company and contracted companies.

Series X.A: Calvert Street plant specifications

Dates: 1948

Size: 1 box, 2 folders

This box contains 2 copies of the plant specifications from 1948.

- | | |
|-----------------|--|
| Box 33 Folder 1 | Specifications for Construction of Sunpapers' Publishing Plant, January 1948 |
| Box 33 Folder 2 | Specifications for Construction of Sunpapers' Publishing Plant, January 1948 (duplicate) |

Series X.B: Contracts and agreements for construction of Calvert Street plant

Dates: 1946-1955, 1964-1966

Size: 3 boxes, 32 folders

This subseries consists of agreements and proposals from companies contracted to work on the construction of the new publishing plant on Calvert Street. Folders are organized alphabetically by company name. When the company contained both a first and last name in the title, the folder was placed based on the surname.

- | | |
|------------------|---|
| Box 34 Folder 1 | American Bridge Company, 1947-1949 |
| Box 34 Folder 2 | American District Telegraph Company, 1947-1955 |
| Box 34 Folder 3 | Beautycraft Kitchens Inc.; The Centre-Ammon Company, 1949-1951 |
| Box 34 Folder 4 | Blumenthal-Kahn Electric Company, Inc. 1965 |
| Box 34 Folder 5 | The H. Chambers Company; Chemco Photo Products Company, 1949-1951 |
| Box 34 Folder 6 | Chesapeake and Potomac Telephone Company; Consolidated Gas Electric Light and Power Company of Baltimore, 1949-1954 |
| Box 34 Folder 7 | Cutler-Hammer: Contracts and Proposals, 1947-1951 |
| Box 34 Folder 8 | Fidelity Storage Company; International Business Machines Corporation, 1949-1950 |
| Box 34 Folder 9 | George A. Fuller Company: Contracts and Correspondence (four story building), 1948-1951 |
| Box 34 Folder 10 | George A. Fuller Company: Agreements with Subcontractors, 1949-1951 |

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| | |
|------------------|--|
| Box 35 Folder 1 | George A. Fuller Company: Agreements with Subcontractors, 1949-1951 |
| Box 35 Folder 2 | George A. Fuller Company: Agreements with Subcontractors, 1949-1951 |
| Box 35 Folder 3 | George A. Fuller Company: 5 th Floor Addition Contracts and Estimates, 1949-1951 |
| Box 37 Folder 1 | George A. Fuller and Company Cost Reports, 1949-1951 |
| Box 35 Folder 4 | George A. Fuller Company: Insurance Coverage, 1949-1951 |
| Box 35 Folder 5 | George A. Fuller Company: Data for Calvert St. Plant, 1946-1950 |
| Box 35 Folder 6 | General Electric Company: 1947-1950 |
| Box 35 Folder 7 | General Electric Company: Press Drives, 1966 |
| Box 36 Folder 1 | George R. Hall, Inc., 1964-1966 |
| Box 36 Folder 2 | R. Hoe & Company: Cancelled Contract, 1946-1946 |
| Box 36 Folder 3 | R. Hoe & Company: Proposals and Scott Press Comparisons, 1946 |
| Box 36 Folder 4 | R. Hoe & Company: Press Units, 1949-1951 |
| Box 36 Folder 5 | R. Hoe & Company: Agreements, 1964-1965 |
| Box 36 Folder 6 | Industrial Electronics (with Music by Muzak), 1950 |
| Box 36 Folder 7 | Jampol Company, 1948-1951 |
| Box 36 Folder 8 | The C.M. Kemp Manufacturing Company; Lorenz Printing Machine Company, 1949-1951 |
| Box 36 Folder 9 | McDade Transfer and Rigging Company, Mergenthaler Linotype Company, 1950-1951 |
| Box 36 Folder 10 | Lloyd E. Mitchell, Incorporated: Agreement, 1966 |
| Box 36 Folder 11 | Niles and Nelson, Inc., 1947-1950 |
| Box 36 Folder 12 | Palmer, Fisher, Williams, and Nes, Architects: Agreement, 1946-1950 |
| Box 36 Folder 13 | Raymond Concrete Pile Company, 1946-1947 |
| Box 36 Folder 14 | Riggs Distler and Company, 1949-1951 |
| Box 36 Folder 15 | Wood Newspaper Machinery Corporation, 1946-1950 |
| Box 37 Folder 2 | Wood Newspaper Machinery Corporation Machine Drawings and Proposals for Press Room Equipment, n.d. |

Series XI: Radio and television

Dates: 1981-1986

Size: 5 boxes, 26 folders

Covering only the 1980s, this series includes materials relating to radio and television stations belonging to the Abell Company, as well as the Vitapix Corporation.

Series XI.A: Appraisals, acquisitions, and closings

Dates: 1981-1985

Size: 5 boxes, 15 folders

Most of the folders in this subseries pertain to the acquisition of radio stations by the Abell Company. After the purchase of the stations, the Abell Company conducted

value assessments of the buildings and contents. Some of these appraisals contain photographs. Folders are organized chronologically.

| | |
|-----------------|--|
| Box 38 Folder 1 | WDOQ F.M.: Appraisal Report, November 1981 |
| Box 38 Folder 2 | WDOQ F.M.: Appraisal Report, November 1981 |
| Box 38 Folder 3 | Acquisition of WDOQ (Sections 1-20), November 1981 |
| Box 38 Folder 4 | Acquisition of WDOQ (Sections 21-40), November 1981 |
| Box 38 Folder 5 | Acquisition of WDOQ (Sections 41-65), November 1981 |
| Box 38 Folder 6 | Acquisition of WCRJ, April 1982 |
| Box 39 Folder 1 | Acquisition of WCRJ, April 1982 |
| Box 39 Folder 2 | WCRJ Jacksonville: Appraisal Report with photographs, 1982 |
| Box 39 Folder 3 | Acquisition of WQRK and WTJZ Radio, June 1982 |
| Box 40 Folder 1 | Acquisition of WQRK and WTJZ Radio, June 1982 |
| Box 40 Folder 2 | WQRK and WTJZ Building and Contents Appraisal with photographs, 1982 |
| Box40 Folder 3 | Abell Communications/WMAR T.V. Value Appraisal, January 1983 |
| Box 40 Folder 4 | A.S. Abell Company Ruling Request, May 1984 |
| Box 40 Folder 5 | Agreement of Sale: Abell Communications and Belvedere Broadcasting, January 1985 |
| Box 40 Folder 6 | Radio Closings, 1985 |
| Box 37 Folder 3 | 1985 |

Series XI.B: WRLH television licensing agreements

Dates: 1981-1986

Size: 2 boxes, 11 folders

Folders contain contracts between WRLH and movie and television show distributors. The agreements were already hand-numbered 1-267 and kept in their original order.

| | |
|-----------------|---|
| Box 41 Folder 1 | Contracts 1-28, 1981 |
| Box 41 Folder 2 | Contracts 29-50, 1982-1983 |
| Box 41 Folder 3 | Contracts 51-69, 1982-1983 |
| Box 41 Folder 4 | Contracts 70-100, 1981-1983 |
| Box 41 Folder 5 | Contracts 101-123, 1982-1983 |
| Box 41 Folder 6 | Contracts 124-151, 1980-1984 |
| Box 42 Folder 1 | Contracts 152-187, 1980-1985 |
| Box 42 Folder 2 | Contracts 188-220, 1985 |
| Box 42 Folder 3 | Contracts 221-238, 1985-1986 |
| Box 42 Folder 4 | Contracts 239-267, 1985-1986 |
| Box 42 Folder 5 | Invoices and Receipts (Radio and Television), 1984-1985 |

Series XI.C: Vitapix Corporation

Dates: 1953-1958

Size: 1 folder

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One folder of correspondence and other documents pertaining to the Vitapix Corporation, its affiliation with Guild Films, and WMAR television.

Box 42 Folder 6 Vitapix Corporation, 1953-1958

Series XII: Ledgers

Dates: 1837-1980, undated

Size:

The ledger series is composed of individual books, including the *Sun*'s first ledger from 1837. The books contain a variety of information and include financial statements, cash and receipt books, tax returns, stock ledgers, and letters. They are divided into subseries, some of which correspond to earlier series, including financial statements and records, and transactional records. In most cases these books will contain similar information to the loose records, but from different years.

Subseries XII.A: Financial statements and records

Dates: 1855-1868, 1933-1986

Size: 25 ledgers, 17 boxes

The books in this subseries provide similar information to that in Series I: Financial statements and records, including monthly statements, and earnings records. Also included are tax and depreciation schedules, and inventories and appraisals. There are no ledgers in this subseries between 1869 and 1932.

Box 43 Ledger 1 Monthly Statements, 1855

Box 44 Ledger 1, folio Inventories and Appraisals, 1856-1861

Box 45 Ledger 1 Monthly Statements, 1868

Box 46 Ledger 1, folio Inventories and Appraisals, 1856-1861

Box 47 Ledger 1, folio Advertising Earnings, 1935-1949

Box 47 Ledger 2, folio Earnings Record: Subscriptions, Paper Sales and Advertising, 1935-1985

Box 48 Ledger 1, folio Confidential "Black Book" Records, 1935-1952

Box 48 Ledger 2, folio Confidential "Black Book" Records, 1953-1959

Box 49 Ledger 1, folio Confidential "Black Book" Records, 1961-1972

Box 50 Ledger 1, folio Confidential "Black Book" Records, 1977-1978

Box 50 Ledger 2, folio Confidential "Black Book" Records, 1980-1986

Box 51 Ledger 1, folio Property and Depreciation Schedules, Federal Income Tax Returns, 1933-1950

Box 52 Ledger 1, folio Property and Reserve for Federal Taxes, Gains and Losses, 1951-1957

Box 53 Ledger 1, folio Monthly Advertising Balance Record, 1957-1974

Box 54 Ledger 1, folio Property and Depreciation Schedules, Federal Income Tax Returns, 1958-1959

Box 55 Ledger 1, folio Investment Credit, Property and Depreciation Schedules, Federal Income Tax Returns, 1963-1964

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- Box 55 Ledger 2, folio Investment Credit, Property and Depreciation Schedules, Federal Income Tax Returns, 1965-1970
- Box 56 Ledger 1, folio Investment Credit, Federal Property Distribution, Depreciation Schedule, 1971-1973
- Box 57 Ledger 1, folio Investment Credit, Federal Tax Property Depreciation Schedules, 1974
- Box 57 Ledger 2, folio Investment Credit, Federal and State Tax Depreciation Schedules, 1975
- Box 58 Ledger 1, folio Fixed Assets and Investment Credit Analysis, 1977-1978
- Box 58 Ledger 2, folio Fixed Assets and Investment Credit Analysis, 1977-1978
- Box 58 Ledger 3, folio Discounts, Allowances, and Commissions, 1970-1983
- Box 59 Ledger 1, folio Data and Summary Regarding Construction of Calvert St. Plant 1948-1952
- Box 59 Ledger 2, folio Calvert St. Plant and Equipment Account Detail, 1950-1951

Subseries XII.B: Transactional records

Dates: 1837- 1896, 1902-1954, 1958-1960, 1965-1980

Size: 99 ledgers, 99 boxes

The books in this subseries include checkbooks, cashbooks, petty cash ledgers, bankbooks, receipts, account information. There are no records from 1897-1901, 1955-1957, and 1961-1964. Books are arranged chronologically by the year the ledger was begun.

- Box 60 Ledger 1 Journal, 1837 (on shelf in Howard/Arnold folio section)
- Box 61 Ledger 1, folio Petty Ledger, 1837-1841
- Box 62 Ledger 1, folio Cashbook, 1839-1840
- Box 63 Ledger 1, folio Cashbook, 1840-1842
- Box 64 Ledger 1, folio Cashbook, 1842-1843
- Box 65 Ledger 1, folio Journal, 1842-1845
- Box 66 Ledger 1, folio S. Advertising Book, 1843
- Box 67 Ledger 1 Cashbook, 1843-1844
- Box 68 Ledger 1 Checkbook, Marine Bank of Baltimore, 1843-1844
- Box 69 Ledger 1, folio Petty Ledger, 1844
- Box 70 Ledger 1, folio Advertising Book, 1844
- Box 71 Ledger 1, folio Advertising Book, 1844-1845
- Box 72 Ledger 1 Receipts, 1844-1847
- Box 73 Ledger 1 Checkbook, Chesapeake Bank, 1844-1854
- Box 74 Ledger 1 Cashbook, 1845-1846
- Box 75 Ledger 1 Advertising Book, 1845-1847
- Box 76 Ledger 1 Cashbook, 1846-1850
- Box 77 Ledger 1 Journal, 1847-1852
- Box 78 Ledger 1 Checkbook, Marine Bank, 1848-1855
- Box 79 Ledger 1 Marine Bank of Baltimore, 1848-1861
- Box 80 Ledger 1 Receipt Book, 1849-1861
- Box 81 Ledger 1 Cashbook, 1850-1853
- Box 82 Ledger 1 Mechanics Bank, 1850-1869

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| | |
|------------------|---|
| Box 83 Ledger 1 | Printing Office Cashbook, 1851-1855 |
| Box 84 Ledger 1 | Rent Accounts, 1851-1856 |
| Box 85 Ledger 1 | Cashbook 1853-1855 |
| Box 86 Ledger 1 | Receipt Book, 1853-1868 |
| Box 87 Ledger 1 | Chesapeake Bank, 1854-1863 |
| Box 88 Ledger 1 | All Estate Accounts, December 10, 1855 |
| Box 89 Ledger 1 | Cashbook, 1855-1856 |
| Box 90 Ledger 1 | Rent Accounts, 1855-1856 |
| Box 91 Ledger 1 | Daybook, 1855-1861 |
| Box 92 Ledger 1 | Journal, 1855-1861 |
| Box 93 Ledger 1 | Bank of Commerce, 1855-1868 |
| Box 94 Ledger 1 | Checkbook, Marine Bank, 1856-1881 |
| Box 95 Ledger 1 | Copying Book, 1857-1868 |
| Box 96 Ledger 1 | Cashbook, 1858-1862 |
| Box 97 Ledger 1 | Checkbook, Mechanics Bank, A.S. Abell Company, 185[?] |
| Box 98 Ledger 1 | Daybook, 1860-1864 |
| Box 99 Ledger 1 | Advertising Accounts, 1861-1867 |
| Box 100 Ledger 1 | Receipts, 1861-1868 |
| Box 101 Ledger 1 | Cashbook, 1862-1865 |
| Box 102 Ledger 1 | Chesapeake Bank, 1863-1870 |
| Box 103 Ledger 1 | Daybook, 1864-1868 |
| Box 104 Ledger 1 | Checkbook, Bank of Commerce, 1864-1873 |
| Box 105 Ledger 1 | Checkbook, 1864-1881 |
| Box 106 Ledger 1 | Cashbook, 1865 |
| Box 107 Ledger 1 | Bank of Commerce, 1865-1883 |
| Box 108 Ledger 1 | Checkbook, "Continued from another checkbook, A.S.A." 1868-1870 |
| Box 109 Ledger 1 | Daybook, 1868-1871 |
| Box 110 Ledger 1 | Cashbook, 1868-1872 |
| Box 111 Ledger 1 | Advertising Accounts, 1868-1873 |
| Box 112 Ledger 1 | Receipt Book, 1868-1877 |
| Box 113 Ledger 1 | Journal Ledger, 1868-1884 |
| Box 114 Ledger 1 | Checkbook, 1869-1874 |
| Box 115 Ledger 1 | Cashbook, 1871-1874 |
| Box 116 Ledger 1 | Daybook 1871-1874 |
| Box 117 Ledger 1 | Checkbook, NH Farmers and Planters Bank, 1872-1875 |
| Box 118 Ledger 1 | Daybook, 1874-1876 |
| Box 119 Ledger 1 | Daybook, 1874-1877 |
| Box 120 Ledger 1 | National Farmers and Planters Bank, 1874-1880 |
| Box 121 Ledger 1 | Checkbook, 1875 |
| Box 122 Ledger 1 | Checkbook, 1875-1876 |
| Box 123 Ledger 1 | Daybook, 1877-1880 |
| Box 124 Ledger 1 | Cashbook, 1878-1881 |
| Box 125 Ledger 1 | National Mechanics Bank 1878-1881 |
| Box 126 Ledger 1 | National Mechanics Bank, 1878-1882 |
| Box 127 Ledger 1 | Checkbook, National Farmers and Planters Bank, 1880-1881 |
| Box 128 Ledger 1 | Daybook, 1880-1882 |

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| Box 129 Ledger 1 | Checkbook, Bank of Commerce, 1881 |
| Box 130 Ledger 1 | Checkbook, 1881-1882 |
| Box 131 Ledger 1 | Checkbook, National Farmers and Planters Bank, 1881-1883 |
| Box 132 Ledger 1 | National Mechanics Bank, 1881-1886 |
| Box 133 Ledger 1 | Office and Individual Accounts, A.S. Abell, 1882 |
| Box 134 Ledger 1 | Checkbook, 1882-1883 |
| Box 135 Ledger 1 | National Mechanics Bank, 1882-1884 |
| Box 136 Ledger 1 | National Farmers and Planters Bank, 1882-1884 |
| Box 137 Ledger 1 | Checkbook, 1883-1884 |
| Box 138 Ledger 1 | Checkbook, 1883-1884 |
| Box 139 Ledger 1 | Checkbook, 1883-1884 |
| Box 140 Ledger 1 | Checkbook, Bank of Commerce, 1884 |
| Box 141 Ledger 1 | Checkbook, Mechanics Bank, 188[?] |
| Box 142 Ledger 1 | Standard Diary, 1895 |
| Box 143 Ledger 1 | Standard Diary, 1896 |
| Box 144 Ledger 1 | National Marine Bank, 1902-1903 |
| Box 145 Ledger 1 | General Ledger, 1904-1915 |
| Box 146 Ledger 1 | Account Book, 1905-1914 |
| Box 147 Ledger 1 | Plant Accounts, 1909-1937 |
| Box 148 Ledger 1 | Debits and Credits, 1915-1954 |
| Box 149 Ledger 1 | General Ledger, 1916-1919 |
| Box 150 Ledger 1 | General Ledger Number 4, 1927-1931 |
| Box 151 Ledger 1 | Voucher Check Record, Calvert Street Plant, 1948-1951 |
| Box 152 Ledger 1 | Daybook, 1958-1960 |
| Box 153 Ledger 1 | Expense Book, 1965-1971 |
| Box 154 Ledger 1 | General Ledger Number 5, locked book, n.d. |
| Box 155 Ledger 1 | Ledger, 1967-1979 |
| Box 156 Ledger 1 | General Ledger Number 13, 1969-1973 |
| Box 157 Ledger 1 | General Ledger, 1971-1978 |
| Box 158 Ledger 1 | General Ledger, 1974-1980 |

Subseries XII.C: Stock ledgers

Dates: 1879, 1910-1912, 1914-1966

Size: 6 ledgers

Ledgers in this subseries refer to Abell Company stocks. There is no information from 1880-1909, and 1913. Books are arranged by year.

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| Box 159 Ledger 1 | Stock Ledger: Class C Common, est. 1879 |
| Box 160 Ledger 1 | A.S. Abell Company: Stock Ledger Class A Common, 1910 |
| Box 161 Ledger 1 | A.S. Abell Company: Stock Ledger Class B Common, 1910-1912 |
| Box 162 Ledger 1 | Stock Ledger: Preferred, 1910-1912 |
| Box 163 Ledger 1 | A.S. Abell Company: Stock Ledger Preferred, 1914-1916 |
| Box 164 Ledger 1 | Stock Ledger: Common, 1914-1966 |

Subseries XII.D: Letters

Dates: 1868-1877, 1884-1886, 1910

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Size: 4 ledgers

This subseries contains copies of *Sun* business correspondence in bound books. Letters are often responses to such inquiries as the price of the paper. Copies were made at the same time as the original and are very fragile. Letter books are arranged by year. There are no letters from 1878-1883, 1887-1909.

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| Box 165 Ledger 1 | 1868-1875 |
| Box 166 Ledger 1 | 1875-1877 |
| Box 167 Ledger 1 | 1884-1886 |
| Box 168 Ledger 1 | 1910 |

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Bibliography

All books listed below can be found in the Albin O. Kuhn Library Special Collections.

Abell (A.S.) Company. *A New Home for the Sunpapers of Baltimore: Containing a Brief History of the Past 114 Years and a Description of the Modern Production Equipment in the New Plant*. Baltimore: Abell Company, 1951.

The Baltimore *Sun*. "About the Baltimore *Sun*." baltimoresun.com.
<http://www.baltimoresun.com/about/bal-about-baltsun,0,2763999.htmlstory>

Johnson, Gerald W. *The Sunpapers of Baltimore*. New York : Knopf, 1937.

Rasmussen, Fred. "The Guild's History at The *Sun*: Our Common Past." Washington-Baltimore Newspaper Guild. <http://www.wbng.org/sun/history01.html>

Warner, Henry Edward. *The Making of a Newspaper: A Description of a Trip Through the Baltimore Sun Building*. Baltimore: A.S. Abell Company, 1931.

Williams, Harold A. *The Baltimore Sun, 1837-1987*. Baltimore: Johns Hopkins University Press, 1987.

Related Archival Collections:

The Albin O. Kuhn Library Special Collections maintains a growing Baltimore *Sun* Archives which includes approximately 750,000 photographs, negatives, transparencies, and archival collections documenting the *Sun's* history dating to 1837.
<http://aok.lib.umbc.edu/specoll/baltimoresun.php>

The Enoch Pratt Free Library in Baltimore is home to the H.L. Mencken Collection, which contains significant holdings of Mencken's personal library, papers, manuscripts, and other materials.
<http://www.prattlibrary.org/digital/index.aspx?id=183>

The Reuther Library at Wayne State University houses the Archives of Labor and Urban Affairs, and is the official archive of The Newspaper Guild. The Newspaper Guild collection contains materials pertaining to Baltimore and the Baltimore Newspaper Guild.
<http://www.reuther.wayne.edu/abstracts?page=1>
http://www.reuther.wayne.edu/collections/hefa_401-tng.htm